



DEPARTMENT OF ARTS & HISTORY

MAYOR: Lauren McLean | DIRECTOR: Jennifer Stevens

AGENDA

Arts & History Commission

Wednesday, August 7th, 2024
5:00-6:30 pm
Greenbelt Room, 3rd Floor, Boise City Hall
150 N Capitol Blvd, Boise ID 83702

Virtual and in-person attendance is offered.
Watch via Zoom Webinar: [Registration Link](#)

- I. **Call to Order** – Kris Clegg, Chair
 - a. Land Acknowledgement – Commission Chair Kris Clegg
- II. **Minutes Approval**
 - a. *ACTION REQUESTED:* Approve Minutes from June 5th, 2024 (**Exhibit A**)
- III. **Commission Revision Work Session (45 min)**
- IV. **Director's Update (10 min)**
 - a. Hiring/Organization
 - b. Staff Professional Development
 - c. Needs from Commissioners
 - d. Upcoming Events
- V. **Presentations/Updates/Approvals** **Pursuant to Idaho Code Section 74-204(4), all agenda items are action items, and a vote may be taken on these items.*
 - a. Informational Item: Catalyst Grant Round 3 – Emily Chivers (15 min)
 - b. Informational Item: Annual Grant – Emily Chivers (15 min)
- VI. **Adjourn Meeting**



MEMO

TO: Arts & History Commissioners
FROM: Jennifer Stevens, Director
CC: Mayor McLean, Courtney Washburn, Council Member Luci Willits
DATE: 8/1/2024
RE: Director Update

ACCOMPLISHMENTS OF THE MONTH

Hiring/Organization

Our History Programs Manager position was open and recently closed. We hope to have the new manager in place by mid-August.

Interns: we hosted three student internships this summer, including college students from Whitman, Boise State University, and College of Idaho. One student worked in the History Division, and the other two served as the primary tour guides for the City Steps program over the summer, as well as creating content for two new tours that we will roll out in the next tour season.

Professional Development

Danielle Grundel and Jennifer Yribar each attended conferences in their fields, while other staff members attended online courses and webinars to continue building their skills, including the Smithsonian Education Conference. I will be attending the Western History Association Conference in October and moderating a panel on the history of redlining.

Commission Revision Updates

We have collated and reviewed the valuable feedback you provided during the information sessions.

We would like to make recommendations to the Mayor and City Council regarding the structure of the Commission and the ordinance which governs its existence by September. With Mayor's approval of the recommendations' general direction, we will work to amend the ordinance which governs the Commission.

Therefore, we would like to discuss your thoughts and ideas regarding the following recommendations at the Commission meeting on August 7.

Recommendations may include many of your excellent suggestions. Some of these may be referenced in the Commission's bylaws, while some may be incorporated into the revised ordinance. These recommendations may include:

1. Clarify role of commission as advisory in nature;
2. Provide an annual schedule of opportunities to serve, presented early in calendar year, with sign ups presented on a shared document;
3. Outline clear roles, responsibilities, opportunities, and expectations for commissioners;
4. Increase Commission size to 15, plus one student commissioner for a total of 16;
5. Hold meetings every second month;
6. Advise staff to continue providing updates via pre-meeting memos;
7. Adopt a committee structure resembling one of the following two options (or some combination thereof):
 - a) **OPTION 1:** Commissioners serve on at least one of three committees. Committee breakout sessions could occur after every other commission meeting to discuss upcoming needs. Potential committees, whose membership would rotate annually, include the following:
 - i) Ambassador Committee: This committee will help Arts & History spread the word about its events, calls for artists, and other opportunities, and will serve as department ambassadors at events that are sponsored by or hosted by the department. **ATTN:** Funds will be available to reimburse Ambassadors for some event costs. Roles include:
 - (1) Attend department and grantee events, wear nametags, and announce the events on behalf of the department and the city when appropriate (in coordination with staff).
 - (2) Provide feedback to staff after events via a simple form, provided by department staff.
 - ii) Outreach Committee:
 - (1) Work with staff on creating and working with docent group;
 - (2) Work with staff on tour content and ideation;
 - (3) Assist with giving tours during tour season;
 - iii) Panel Committee: This committee's members will be responsible for filling the "commissioner" seat on all the department's selection panels. Staff will provide a signup sheet early in the calendar year, with time commitment and start and end dates clear. Role will include:
 - (1) Equally sharing in selection panel needs;
 - (2) Reviewing applications for grants as well as for public art projects;
 - (3) Attending selection panel meetings.
 - b) **OPTION 2:** Commissioners serve on a designated number of selection panels; attend a certain number of events as ambassadors; and participate in docent management and tours annually. Committee breakouts could occur after every other commission meeting to discuss upcoming/unanticipated needs.

For now, we will maintain our current schedule of bi-monthly meetings and will continue to provide informational memos. The information contained in staff memos will aim to



provide the commission members with clear calls to action based on the three committees.

Upcoming Events

- New Exhibitions:
 - Erma Hayman House: "Voices of River Street, 1940-1970," to be installed in late August. The department obtained a pre-installation review from a local historical expert at Boise State University, whose input was invaluable.
- City Steps Tours: If you haven't attended one yet, please sign up before the season stops on August 15.

NEEDS FROM COMMISSIONERS

Thank you for the work you're doing on our selection panels as well as showing up to our events and our sponsored events!





DEPARTMENT OF ARTS & HISTORY

MAYOR: Lauren McLean | DIRECTOR: Jennifer Stevens

MEMO

TO: Mayor McLean, Courtney Washburn, Council Member Luci Willits, Arts & History Commissioners

FROM: Stephanie Johnson, Public Art Program Manager

CC: Jennifer Stevens, Director

DATE: 8/1/2024

RE: Public Art Program Update

ACCOMPLISHMENTS OF THE MONTH

General Fund Public Art Projects

Boise Depot 100 Anniversary Projection

\$50,000; Call is open for digital projection art for temporary display on the Boise Depot across 4 days. Selected artist will collaborate with a contracted projection professional, work with staff on a community engagement opportunity, and develop artwork for display that varies daily. Artwork will be displayed during the Boise Depot Centennial celebration event from April 13, 2025 – April 16, 2025.

West Valley/Ustick NIP Public Art Project

\$160,000; James Peterson of Art + Contraptions – Artist is moving to fabrication. Working with city departments to secure permits and construction contractors for site prep and installation. The construction contracting will take longer than anticipated due to new purchasing process – installation looking like early spring 2025.

Public Art Project Honoring JJ Saldaña

\$49,000; Bobby Gaytan – Design team has agreed on location, secured easement for mural on site painting to occur late-August.

City Steps Public Art Walking Tours June – August; every other Wednesday and every Saturday

CCDC Projects with Type 4 Agreements

521 W Grove St. Public Space, Public Art

\$400,000; Artists contracted – Hua Design Studio

(<https://www.misstangq.com/installation>) (artist team Huameng Yu and Louis Chinn);

The artist team has submitted their final design.

Old Boise Blocks Barrier – Clepsydra, Bobby Zokaite

Installation to occur early August!

Old Boise Blocks Sidewalk Element

\$23,000; 4 of 10 medallions have been installed in the sidewalk.

Erma Hayman House T4

\$100,000; Interpretive signage, added lighting for artwork on wall. Call being released for vinyl murals on walls facing Ash and River Streets respectively.

- **Erma Hayman House Vinyl Murals**

We received 32 applications and have selected 4 artists. Artwork will be displayed for a 6-month cycle during a 2-year time period.

Linen Blocks T4

ArtPort Installation, 1 art port completed on Grove St. between 10th and 11th streets.

Partnership with sculpture class at BSU to select and display student artwork.

Public Works Public Art Projects

Going Public artist networking/professional development 4-part series. 3rd installment coming up on August 29th!

[Going Public | Boise Arts & History \(boiseartsandhistory.org\)](http://boiseartsandhistory.org)

Heliotrope Revitalization

Partnership with the Idaho Botanical Garden and working with collections team to replant and maintain the plantings as originally intended for the artwork on 8th street.

Traffic Boxes 2023

\$48,340; This year's wraps are in the process of being installed! Check out the new wraps!

Airport Public Art Projects

2 projects identified – Savannah is in the discovery stage of **CONRAC** mural on appropriate façade and **Family Restroom Wall in Concourse B**.

NEEDS FROM COMMISSIONERS

None this month





MEMO

TO: Mayor McLean, Courtney Washburn, Council Member Luci Willits, Arts & History Commissioners
FROM: Danielle Grundel, City Archivist
CC: Jennifer Stevens, Director
DATE: 8/1/2024
RE: Archives Program Update

ACCOMPLISHMENTS OF THE MONTH

Summary

Archives program has continued working closely with the Office of the City Clerk on improvements to records management across the City as well as the upcoming space consolidation. Additionally, archives has continued to work on expanding access through digitization projects.

New Digital Collections

- RG04, Boise Fire Department – this collection comprises of annual reports, meeting minutes, photographs and ephemera along with recorded interviews of retired Boise firefighters. This is the first phase of the project, the second phase will include additional audio/visual material and objects, <https://collections.boiseartsandhistory.org/explore-collections/list/collections/30>
- RG02, City Council meeting minutes ledgers – archives has digitized additional council ledgers, years 1893-1895, 1937-1939, & 1939-1946, <https://collections.boiseartsandhistory.org/explore-collections/list/collections/23>

NEEDS FROM COMMISSIONERS

None this month



MEMO

TO: Mayor McLean, Courtney Washburn, Council Member Luci Willits, Arts & History Commissioners

FROM: Jamile Shirley, Cultural Assets Program Manager

CC: Jennifer Stevens, Director

DATE: 8/1/2024

RE: Cultural Assets Program Update

ACCOMPLISHMENTS OF THE MONTH

Foothills Learning Center

Four site-based artworks located at the Foothills Learning Center were repaired on July 3rd. The repairs included sealing the mosaic tile grout of "Catface Revival" (2011) by Reham Arti. Removal of crayon wax from "Medicine Wheel" (2013) by Marianne Konvalinka and Lynn Fraley. Application of a clear protective coating to "Aero Agroseries" (2008) by Mark Baltés. As well as wall repair and acrylic in-painting of the "Foothills Mural" (2006) by Ward Hooper.

Memoirs of Erma Hayman

"Memoirs of Erma Hayman" (2022) is a site-based bas-relief series mounted on the exterior retaining wall at Erma Hayman House. The artist, Vinnie Bagwell, and her fabricator agreed to replace one of the bas-relief panels which exhibited hairline cracks throughout. The new panel arrived at City Hall and was installed June 10th.

Idanha Canopies

The "Idanha Canopies" (2003) by artists Nina and Berry Yankowitz will undergo inspection of the four concrete footings in July. This maintenance project is funded by CCDC as part of the T4 partnership agreement.

Artwork Transfer & Rotation

Four (4) framed 2D artworks have been transferred from the Boise Main Library into the permanent care of the Public Art Collection. The transfer is in concert with the upcoming remodeling of the Main Library.

Party Animals

Three (3) of the "Party Animals" (2013) by Reham Aarti have been deinstalled from the Boise Zoo due to construction at the Boise Zoo as well as to undergo repairs. The

sculptural mosaics were transported by the Cultural Assets team to City Hall for repair and will be returned to the Zoo after construction is complete.

History in Motion – Rubber Ground Installation

The large sculpture located in Catalpa Park titled “History in Motion” (2003) by Mark Stasz, has been improved with the installation of a new rubber bark ground surrounding the artwork. Installation of the rubber mulch was completed in June.

Mayor’s Wall

The Cultural Assets team updated two (2) portraits of the Mayor installed on the “Mayor’s Wall” (2016) by Byron Folwell located on the 3rd floor of City Hall.

Vox Poplar ADA Compliance

City of Boise Facilities Services & Operations installed a cane rail and cover guard on “Vox Poplar” (2017) by Janet Zweig. The mixed media interactive sculpture located at the Library at Bown Crossing required the noted improvements to comply with ADA standards.

NEEDS FROM COMMISSIONERS

None this month.





DEPARTMENT OF ARTS & HISTORY

MAYOR: Lauren McLean | DIRECTOR: Jennifer Stevens

MEMO

TO: Mayor McLean, Courtney Washburn, Council Member Luci Willits, Arts & History Commissioners

FROM: Matilda "Tilley" Bubba, Cultural Planner

CC: Jennifer Stevens, Director

DATE: 8/1/2024

RE: Cultural Planning Activity

ACCOMPLISHMENTS OF THE MONTH

Arts & History Division Strategic Planning

In line with our department's overall internal strategic plan, I am working with each division to build out division strategic plans. These center on the division's mission, vision, and goals. These are internal governing documents and will be highlighted in the upcoming revision of the Cultural and Creative Industries Master Plan. We've completed plans for all but two divisions, to be done in August.

2025-35 Cultural and Creative Industries Master Plan Update

Planning in process for undertaking the planning process. We will be conducting a survey with individual artists facilitated by Dr. Amanda Ashley in partnership with BSU. In the fall we will also be conducting focus groups, interviews, and potentially additional surveys to reach arts organizations and the public.

General Fund Public Arts Master Plan

I'm evaluating the existing conditions and future investment priorities for Boise's General Fund public art program. I've completed an analysis of the Library and am currently working with the Parks Department, conducting interviews, analyzing locations of existing public art, and identifying gaps in service.

Community Outreach:

- In June the City of Boise hosted a Welcoming Ceremony for the Return of the Boise Valley People. The Mayor's Office led the effort this year, while I provided even support.

Note: The Idaho Commission on the Arts is *not* moving forward with a Cultural District Program, so we are not conducting planning around this topic area.

NEEDS FROM COMMISSIONERS

None this month.





MEMO

TO: Mayor McLean, Courtney Washburn, Council Member Willits, Arts & History Commissioners
FROM: Maureen Lavelle, History Programs Manager
CC: Jennifer Stevens
DATE: 8/1/2024
RE: History Program Update

ACCOMPLISHMENTS OF THE MONTH

COLLECTIONS MANAGEMENT

Megan Rodgers came on board as a temporary collections assistant and has begun processing our history collection backlog. She began with a total inventory of all objects stored at the Kendall facility, and has begun updating the Proficio database, locating missing paperwork, and accessioning items that have not been previously recorded. This position is funded through September 30th.

CONTRACTS

Contracts have been generated for outdoor interpretive signs, and website content development.

- In partnership with CCDC, A&H staff are creating interpretive signage for installation along Grove Street. Staff are researching and writing content to share with our contracted graphic designer for layout.
- A local historian has been contracted to research and write content for our new History Resource webpage.

OUTREACH

The History Division was invited to present at a National History Day teacher's workshop at the Idaho State Historical Society. Staff presented A&H online archives and topics related to the 2025 NHD theme, 'Rights and Responsibilities.'

INTERNSHIPS

Special thanks to Lillian Green, Nathan Badger, and Isabella Hill for all their hard work as A&H interns this summer! In addition to delivering City Steps guided tours, Nathan and Lillian have each developed an additional public art and history tour and completed several research projects! Isabella wrote several articles for the history website,

processed census data for an upcoming exhibit, and processed 12 oral history transcripts for publication.

NEEDS FROM COMMISSIONERS

None this month.





MEMO

TO: Mayor McLean, Courtney Washburn, Council Member Luci Willits, Arts & History Commissioners

FROM: Kristen Hill, Cultural Sites Program Manager

CC: Jennifer Stevens, Director

DATE: 8/1/2024

RE: Cultural Sites Division Update

ACCOMPLISHMENTS

James Castle House 2025 Residency Call

The James Castle House opened our application process for the upcoming year of residencies. Applications are accepted June 28 – August 9, 2024. During this process, we will select participants for three 10-Week Residencies and two Short Stay Residencies. Successful candidates will be announced by October 1, 2024.

Jasmine Best Residency

The James Castle House said farewell to Summer 2024 resident Jasmine Best on July 24th. Her time in residence was a huge success, with great turnout for her public events, and strong connections made within the Boise community.

Meet Up with the Mayor

Mayor McLean and Kristen Hill met with community members at the James Castle House on Friday, July 26th for a casual conversation about Boise and the Arts & History Department's work. Around 30 community members joined with some fantastic questions and comments about the work done by Arts & History.

Preservation Idaho Ribbon Cutting at Erma Hayman House

The Erma Hayman House welcomed Preservation Idaho for an event to celebrate the newly developed virtual walking tour of the River Street Neighborhood. This tour was made possible through a grant from the National Trust for Historic Preservation.

Black Excellence Gala Creators' Talk at Erma Hayman House

The Erma Hayman House was delighted to host an event to celebrate the work done by Trish Walker and Shari Baber on the 2023 Black Excellence Gala. This event led to the

exhibition of portraits currently on view at the Erma Hayman House. The turnout was great, and the presentation was very informative and compelling.

NEEDS FROM COMMISSIONERS

Story Story Porch Night at James Castle House, September 19th 7-9 pm

Commissioners are encouraged to attend the Story Story Porch Night at the James Castle House on Thursday, September 19th at 7:00 pm. This special event will feature Deaf story tellers from our community, focusing on their experience with different kinds of language. This event is a collaboration with A&H Cultural Ambassador Story Story Night and the Idaho Association for the Deaf.





DEPARTMENT OF ARTS & HISTORY

MAYOR: Lauren McLean | DIRECTOR: Jennifer Stevens

MEMO

TO: Mayor McLean, Courtney Washburn, Council Member Luci Willits, Arts & History Commissioners

FROM: Jennifer Yribar, Communications Manager

CC: Jennifer Stevens, Director

DATE: 8/1/2024

RE: Communications, Grants, Education and Public Programs

ACCOMPLISHMENTS OF THE MONTH

Arts & History Brand Marketing

In June, we continued work on the Arts & History Brand Marketing project, reviewing findings from our Audience Segmentation work and identifying next steps, including hiring a creative agency to help with purpose + positioning. As a reminder, this work aims to strengthen our professional services brand, better positioning our team to provide premium service to our internal service partners and constituents, with a clear message and clear calls to action. This work is also essential as we plan for a future website upgrade and design refresh.

Campaigns

- [Grants](#)
 - Annual Grant: April 29 – June 14, 2024
 - Catalyst Grant Round 4: July 1 – August 2, 2024
- [City Steps](#): Guided Tours of Boise's History and Public Art
- James Castle House Summer Resident [Jasmine Best](#)
- Old Boise Blocks artists
 - Mungo Ligoya (Sidewalk Art) – *completed*.
 - Bobby Zokaites (Waterwheel Barrier Art) – July/August
 - Hua Design Studio (521 W Grove St. Public Space) – Planned for late summer and into 2025

- Exhibitions
 - [Crossroads of Culture: Boise's Chinese History from 1863 to Today](#) (through September 30)
 - [James Castle: Foundations](#) (through February 1, 2025)

Grants Program

- **Annual A&H Grant**

We closed the annual Arts & History Grant funding opportunity on June 14 and received 54 applications. The community-based panel met on July 25 to review, score, and make recommendations for awards and funding amounts. Funding supports people in established and emerging cultural fields with projects designed to benefit the Boise residents with awards between \$1,000 and \$5,000 totaling \$150,000 annually. [Learn more.](#)

- **Catalyst Grant**

We closed Round 3 of the Catalyst Grant and awarded the following applicants:

- Boise Hive for the Rap America Project.
- The Foundation for Idaho History for hosting 13 Stories Film Competition and Showcase.
- Pendulum Early Music* for a concert of music written for baroque violin, cello, viola da gamba, and harpsichord.
- Rebecca Evans* for writing sessions at the Women's and Children's Alliance.
- Under the Trees Boise for hosting two all-ages electronic music popups in Boise parks.

**Indicates first-time recipients*

We also opened the fourth and final round of the Catalyst Grant. Applicants can submit proposals through August 2 for a standard award size of \$2,000 for projects that take place within Boise City Limits before September 30, 2024. [Learn more.](#)

Boise City Writer-in-Residence

On June 18, we organized a collaborative reading between Idaho's Writer-in-Residence Kerry Webster and Boise City Writers-in-Residence Natalie Disney and Heidi Kraay. Titled Lit @ Lost, approximately 80 people attended the event at Lost Grove Brewing.

Boise-based playwright and writer-across-disciplines Heidi Kraay also continues her residency. Upcoming events include:



- Writing Workshops with Boise City Writer-in-Residence Heidi Kraay
 - Wednesday, August 14, at 6 p.m., at the Library! at Collister
 - Wednesday, September 25, at 6 p.m., at the Erma Hayman House

The 2025 call to writers for the Boise City Writer-in-Residence closed on July 29.

Public Programs

- We continue to engage department-wide teams in monthly Public Programs Roundtable and Book Club discussions (optional) to develop shared language and best practices around public programming and community engagement.
- *City Steps: Guided Tours of Boise's History and Public Art* continued into July. Interns Lillian Green and Nathan Badger deliver tours each week on Wednesday afternoons and evenings and Saturday mornings through August. From June 1- July 15 (halfway point) we had 227 attendees on *City Steps* Tours.

Outreach

Ustick in Bloom

On June 8, we conducted outreach at West Valley Neighborhood Association's Ustick in Bloom at Redwood Park for a public artwork by James Peterson titled *Passage* slated to be installed in late summer. This event was in partnership with the city's Energize Our Neighborhoods program. [Learn more.](#)

World Refugee Day 2024

On June 20, we also supported the City of Boise's presence at the Idaho Office for Refugees annual World Refugee Day at The Grove Plaza. [Learn more.](#)

First Thursdays on the Plaza

We continue to support the City of Boise's Community Engagement team with First Thursday planning and participation. August's First Thursday on the Plaza celebrates American Artists Month where we will feature and promote the James Castle House. [Learn more.](#)

Neighborhood Concert Series

Presented by the Lost Grove Brewing and the Morrison Center and occurring throughout the summer, we are conducting outreach at the Neighborhood Concert Series, free pop-up concerts in parks around Boise. [Learn more.](#)

City Steps

Conducting outreach to business, tourism, civic, and lifelong learning organizations to promote registration for our summer-long guided tour series of Boise's history and public art. [Learn more.](#)



Boise Comic Arts Festival (BCAF)

We will be supporting this year's Boise Comic Arts Festival (BCAF) hosted by the Boise Public Library and scheduled from August 23-25 with Original Comic Creation Content judge, panel facilitation for Librarian and Educators Day, contribution of materials for visiting artists, and possibly guided tours. [Learn more.](#)

Open Streets Boise (f. Boise Goathead Fest)

Presented by the Boise Bicycle Project, we will be tabling at the Open Streets Boise on September 22nd alongside the to-be-selected Boise Depot Centennial artist/artist team to gather community input for the projection art planned for the Depot's centennial community celebration in April 2025. [Learn more.](#)

NEEDS FROM COMMISSIONERS

Upcoming Campaigns*

- Traffic Box artists
 - James Castle House Resident [Jenna Inzetta](#)
 - Archives: Opera Idaho
 - City Steps: Guided Tours of Boise's History and Public Art
- *Desired Action: Awareness*

* *Subject to change.*

Cultural Program Guide

The July-September Cultural Program Guide is out!

- *Desired Action: Pick up a copy at our offices (or more!). Please share widely!*

Upcoming 2024 Grant Recipient Events

We invite you to attend the upcoming Grant Recipient events:

- 8/1 – Downtown Boise Association presents [Supersized First Thursday](#)
- 8/1-3 – The Luminary presents [The Goddessy](#)
- 8/13 – Story Story Late-Night presents [THE GREAT OUTDOORS](#)
- 8/21 – Lost Grove Brewing and the Morrison Center present [Neighborhood Concert Series](#) at Kristin Armstrong Park
- 8/23 – Lost Grove Brewing and the Morrison Center present [Neighborhood Concert Series](#) at Elm Grove Park (postponed from July 24)
- 8/24 – Brett Perry presents [Dance Boise](#)
- 8/27 – Idaho Shakespeare Festival's Signing Shakespeare presents [A Midsummer Night's Dream](#) interpreted into American Sign Language



- 8/28 – Lost Grove Brewing and the Morrison Center present [Neighborhood Concert Series](#) at Castle Hills Park (postponed from July 10)

Learn more by visiting our [Events Calendar](#).

Desired Action: Please consider attending.





EXHIBIT A

Minutes Arts & History Commission

Wednesday, June 5th, 2024
5:00-6:30 pm
Greenbelt Room, 3rd Floor, Boise City Hall
150 N Capitol Blvd, Boise ID 83702

Virtual and in-person attendance is offered.
Watch via Zoom Webinar: [Registration Link](#)

Commissioners Present: Kris Clegg (Chair), Melissa Thom (Vice Chair), Gaby Thomason, Catherine Seo, Trish Walker, and Rachel Miller

Commissioners Absent: Amanda Ashley

Council Liaison: Luci Willits

Staff Present: Jennifer Stevens, Jillian Whitehill, James Smith, Tilley Bubb, Jennifer Yribar, Stephanie Johnson, Emily Chivers, Savannah Shaon

Public:

- I. **Call to Order** – Commission Chair, Kris Clegg called the meeting to order at 5:04 p.m.
 - a. Land Acknowledgement – Commission Chair Kris Clegg
- II. **Minutes Approval**
 - a. **ACTION REQUESTED:** Approve Minutes from February 7th, 2024 (**Exhibit A**)
 - b. **ACTION REQUESTED:** Approve Minutes from April 3rd, 2024 (**Exhibit B**)
 - i. Move to approve by Thom at 5:04 p.m., seconded by Miller at 5:05 p.m.
All in favor
- III. **Director's Update**
 - a. Hiring/Organization
 - i. Welcome Savannah Shaon – new Airports Arts Coordinator
 - ii. Recruited several new temp positions

1. Museum Collections Assistant;
 2. Participatory Archiving Coordinator;
 3. Oral history intern;
 4. City Steps interns (2);
 5. History Content Writer.
- b. New Programming
- i. City Steps - began June 1st and running through the summer
 1. Reaching new audiences and supporting other tour organizations
 - a. Publicity tour of local business organizations
 - b. Tourism organizations
 - c. Preservation Idaho
 - ii. Participatory Archiving – beginning November
- c. Staff Professional Development
- i. National Council on Public History
 - ii. American Society for Environmental History
 - iii. National Association of Government Communicators
 - iv. Public art team to Salt Lake City
 1. Idaho Commission on the Arts grant funded
- d. Americans for the Arts conversation with Congressman Mike Simpson’s staff
- i. 2025 funding for the National Endowment for the Arts (NEA)
 - ii. Arts education legislation pending in Congress
 - iii. Joined by representatives of Pend Oreille Arts Council, Salmon Arts Council, the Executive Director of Arts Idaho, and staff from the Mayor’s office
- e. FY25 Budget - Proposed October 2024-September 2025 budget
- i. One-time professional services budget for a full-time archives technician contractor;
 - ii. One-time budget to consolidate the Boise City Archives with the Boise City Records Center;
 - iii. Ongoing, continued budget for current staff and facilities.
- f. Commission Revision Feedback - We are analyzing the information collected, finding the throughlines, and discussing with Department staff. Once complete I will update the commission on next steps.



g. Upcoming Events

IV. **Presentations/Updates/Approvals** **Pursuant to Idaho Code Section 74-204(4), all agenda items are action items, and a vote may be taken on these items.*

- a. Informational Item: 521 Public Space Public Art Proposal – Stephanie Johnson
- i. Background: Public art as a way a create placemaking. The collection includes Site-Based Installations, Traffic Boxes, Boise Visual Chronicle, Portable Works, as well as temporary opportunities. Nearing 1000 pieces of work.
 - ii. 521 W Grove St. Background of Project: In partnership with Parks & Rec, and CCDC. To be refunded by CCDC. Project initiated in 2023 with artist selected in 2024 after selection panel. In the application, asked that art would represent the many immigrant people who live in the area and who's stories aren't often represented.
 - iii. Reviews selection panel role and responsibilities, and selection criteria and rubric.
 - iv. Artist: Hua Design Studio. Based in California. At the heart of their collaboration, they honor the complex process of placemaking and place keeping; weaving together stories of migration, belonging and community resilience.
 1. Visited Boise and completed research and development of their final design.
 - v. Picked three elements to incorporate.
 1. Representing 9 different cultural groups, that have historical impact on the area. Using sandstone from a local quarry.
 2. Shade structure. Activated and powered by wind and will cast moving shadows.
 3. Brass mountains that will be lit up at night.
 - vi. Next Steps Before Installation: Artist will consult with a professional conservator and the Care & Conservation team to make sure the project is as durable as possible. Will consult with a structural engineer before fabricating. Installation planned for spring of 2025.
 - vii. Thom – will they be fabricating in Boise or California?
 - viii. Willits – How much is this project?



1. Stevens – Original budget was for \$400,000 but parts of the piece were not included in the original artist scope, rather the construction of the park and those are being moved under the cost of the projects. So in total CCDC will be covering \$700,000 for the piece.
- ix. Thom – Can you speak more about what will be built in the space next to the park
 1. Stevens – That discussion will happen when a developer brings the idea to Council
- x. Thom – Is there parking?
 1. Stevens – There will be street parking and a parking garage nearby
- xi. Clegg – Really impressed with the design of this and all the work the artists have completed on this project
- b. Informational Item: Catalyst Grant Round 2 – Emily Chivers
 - i. About the program: Pilot grants program for small and medium sized organizations. This program is funded by leftover funds from the pandemic, a total of \$40,000. The standard awards size is \$2,000 and these are awarded in 4 rounds. We are in round 2.
 - ii. Had a review team of 4 community members and 1 A&H commission member. Reviewed eligibility criteria and grant criteria.
 - iii. Summary of Round 2: 10 applicants, 5 of which were first time applicants. Shared declined applicants.
 - iv. Shared awarded applicants.
 1. Idaho Coalition Against Sexual & Domestic Violence* - Cumbia Festival
 2. Stephen Aifegha, Global lounge – Third World Africa III
 3. TRICA, Inc. – Maypole Market
 4. Friends of The Bishops' House – The Bishops' House Historic Boise Mural
 5. Ila Thomas* – Catalyst for Kindness
 - v. Clegg – How many responses for annual grant
 1. Chivers – 30 draft applications and 5 submitted, but knows that number will grow.



- vi. Bubb – Can you speak to your office hours
 - 1. Chivers – Have set up weekly 3 hours blocks to support questions from grant applications and these have been fully blocked.

V. **Adjourn Meeting**

- a. Commission Chair Clegg asks commissioners to offer a motion to adjourn.
 - i. Thom motions to adjourn, Walker seconds; all in favor. So moved at 6:10 p.m.

